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| Karycelle Wallace | | |
| #14 Concorde Avenue, Paradise East, Tacarigua.  contact no. (**MAin - 757-9058**,284-9527, 640-6041)  E-mail [w.karycelle@hotmail.com](mailto:w.karycelle@hotmail.com), [krywallace@gmail.com](mailto:krywallace@gmail.com), | | |
| **Objective** | | |
| *To gain valuable experience in the world of work in an area in sync with my passions and interests*   |  | | --- | | **work Experience**  **6th – 17th July 2015 WWSp Vacation Camp Tunapuna** | | Camp Counsellor | | * To provide differentiated instruction to campers * To apply an integrated approach to instruction * To prepare for sessions by becoming familiar with material and decide on method/s of delivery beforehand * To supplement existing material/ experience with additional learning resources where seen fit. * To co-instruct where necessary * To act as mediators, encouraging campers to resolve their own conflicts. * Log all serious incidents of indiscipline in the logbook |  |  |  |  | | --- | --- | --- | |  |  |  | | **Dec 2014 – jan 2015** | **J&K Signature Styles** | **Grand Bazaar** | | Sales Associate   * Responsible for stock taking * Ensured customers were well taken care of and met customers’ needs * Replenished products in the store on a daily basis | | | |  | | |  |  |  |  | | --- | --- | --- | | **June 2014 – August 2014** | **J&K Signature Styles** | **Grand Bazaar** | | Stock Associate   * Responsible for stock taking Taking calls. * Ensured customers were well taken care of and met customers’ needs * Responsible for organizing and colour coding stock room and supplies * Replenished products in the store on a daily basis | | | |  | | | | | |
| **may 2013 – August 2013** | **On the Job Training (NALIS Library)** | **Maloney** |
| clerical assistant   * Responsible for administrative functions (calls, canning, photocopying) * Responsible for checking books in and out of the Library | | |
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| **may 2012 – may 2013** | **On the Job Training (Hillview College)** | **El Dorado** |
| Book rental manager   * Managed all incoming books * Responsible for book distribution to students | | |
| **april 2012 – may 2012** | **Ministry of Science and Technology** | **St. Augustine** |
| Ojt Life skills training   * Training for the world of work. | | |
| **feb 2012 – april 2012** | **Sport Outlet** | **Trincity Mall** |
| * Sales Clerk for sporting apparel | | |
| **sept 2011 – nov 2011** | **Teacher (After School Program)** | **Tunapuna** |
| * Provided homework assistance to students (Standard 2 -5) | | |
| **Education**   * Currently pursuing Bachelor of Education, University of Trinidad and Tobago, Valsayn Campus (expected 2017)   *Specialization: Physical Education*  **Bishops Anstey High School East (Forms 1 – 5)**   * Principals of Accounts – 3 * Information Technology – 2 * Mathematics – 3 * English – 2 * Physical Education – 2 * Social Studies – 2 * Geography – 3 * Human and Social Biology – 3   **SKILLS/INTERESTS**   * Principles of Accounts * Information Technology * Physical Education (Dance Volleyball) * Music (guitar) and song * Experience working kids | | |
| **References**  Dr. Allison Williams  Senior Engineer  Mr. David Assing  Teacher | | |
| References are available on request. | | |